

Role Description

1. Role Title

Senior Guide

2. Primary purpose of role

This role works with the Assistant Guide and any other external activity providers to run safe and engaging camps and activities for Primal Adventures clients

3. Duties of this role

- Applies technical skills and knowledge to conduct outdoor activities commensurate with their qualifications and experience
- Provides a reasonable level of guidance and instruction to clients to enable supervised participation in all scheduled activities
- Exercises a duty of care to clients at all times
- Establishes and maintains a rapport with clients and staff; maintains the well-being of clients and staff
- Conducts a pre-trip briefing and other briefings necessary to maintain safety and wellbeing of clients and staff, and applies group management practices appropriate to the situation
- Checks weather forecasts and warnings prior to the activity, monitor environmental conditions during the activity and take action to manage/respond to hazardous or extreme weather conditions
- Confirms that all equipment is in an appropriate condition; uses equipment in accordance with manufacturers recommendations and/or standard operating procedures
- Handles situations where judgement is required to address non-routine situations and solve problems
- Responds to an emergency using the Emergency Response Plan and applies First Aid as required
- Assists with cooking, food handling and other food related tasks
- Ensures accurate record keeping in relation to first aid or other incidents
- Ensures COVID safe hygiene protocols are being implemented and followed
- Makes final judgement call in emergency situations when appropriate
- Delegates responsibilities and tasks to Assistant Guide when required

4. Accountability

This role reports to the Director of Primal Adventures

5. Conditions of appointment

TBC – full/part time, hours, pay

6. Performance criteria

Qualifications	Essential: <ul style="list-style-type: none"> • Current Remote area/Wilderness First Aid • Current CPR • Certificate III or IV in Outdoor Recreation
	Desirable: <ul style="list-style-type: none"> • Qualifications in one or more specialisation e.g. climbing on natural surfaces, canoeing in open water etc. • Diploma in Outdoor Recreation or other tertiary qualification
Knowledge/Skills	<ul style="list-style-type: none"> • Demonstrated knowledge and understanding of risk management and critical incident management principles and practice • Demonstrated knowledge and understanding of minimal impact practices and sustainability • Ability to apply contemporary child safe practices. • Demonstrated knowledge and understanding of experiential education principles • Have a toolkit of games and activities to establish and maintain group morale
Experience	<ul style="list-style-type: none"> • More than five years working in outdoor recreation/education • Experience working with children in the outdoors
Personal Qualities	<ul style="list-style-type: none"> • Demonstrated safety record and judgement in adverse conditions • Demonstrate consideration of gender, cultural and ethnic differences • Willingness to 'go the extra mile' to ensure client satisfaction • Ability to give and receive constructive feedback
Availability	TBC
Other requirements	<ul style="list-style-type: none"> • Have an ABN • Have own workers compensation insurance • Anaphylaxis and Asthma certificates, or be willing to obtain them.
Pre-employment checks	<ul style="list-style-type: none"> • Working with Children Check • Provide details of two referees

Updated November 2020